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FACULTY OF ECONOMIC AND MANAGEMENT SCIENCES (EMS)

Selection guidelines for new student intake: 2017

1. TERMINOLOGY

- **Provisional acceptance:** When students receive provisional acceptance based on their Grade 11 results, it means that they have been accepted by the faculty on condition that they also meet the requirements in their Grade 12 year.
- **New student intake:** Students who register at Stellenbosch University for the first time.
- **Enrolment:** Number of students who register within a given period of time.
- **Enrolment targets:** The faculty's number of students is limited in accordance with available capacity and resources. Targets are set to limit enrolment numbers and to ensure all resources are used effectively.
- **Selection programmes:** Students are selected for programmes by the departments offering these programmes. Not all students who meet the minimum requirements will necessarily be selected.
- **Mainstream:** Faculty's regular 3-year degree programmes.
- **Extended Degree Programme (EDP):** The content of the 3-year BCom Management Sciences programme is spread over four years and includes additional support modules.

2. APPLICATION PROCEDURE

- Students can apply electronically at www.maties.com.
- All applications close on **30 June**. By this date, your full and final application together with **all** supporting documentation should have been submitted.
- **Applications** received after **30 June** will **not** be accepted.
- Applications which are submitted by 30 June but which are incomplete according to the SU application system, will not be considered.
- Applicants may indicate three programme preferences on their application forms. Should your list contain more than one EMS programme, these will be considered in order of your preference.

3. SELECTION AND ADMISSION PRINCIPLES

The following three principles are used for selection and provisional selection: academic merit, maximum enrolment targets (which cannot be exceeded), and agreed upon diversity targets. For some programmes (e.g. the extended degree programme) additional socio-economic factors are considered.

The maximum number of new first-year students to be admitted annually is managed at faculty level for all programmes jointly. In addition, there are maximum enrolment targets on programme level for BAcc, BCom (Financial Accounting), BCom (Management Accounting), BAccLLB, BCom (Law), BCom (International Business), (BCom Actuarial Science) and BCom (Management Sciences) (EDP).

The selection of students is based on prospective students' final Grade 11 marks, or their Grade 12 marks (if available). The National Benchmark Test (NBT) results are not used as admission criteria or for calculating selection marks. However, these results may be used to make placement decisions in specific programmes (e.g. the EDP programme) where necessary. For this reason, it is compulsory for all EMS applicants to write NBT tests.

Prospective students should meet the minimum requirements of the programmes they apply for. For requirements, please refer to the Calendar (Part 10). As the requirements are updated regularly, prospective applicants should consult the EMS website (www.sun.ac.za/ems) frequently for the latest information.

Not all students who meet the minimum requirements will necessarily be selected. A prospective student who meets the minimum entry requirements may not be admitted because of his/her inadequate selection mark. The process governing selection marks, selection and admission of applicants who have followed an international curriculum (e.g. IEB or Cambridge), is exactly the same as that of National Senior Certificate applicants.

The selection mark (SM) is calculated as follows:

$$\frac{2 \times \text{Math agg} + \text{aggregates of 5 other subjects (excluding Life Orientation)}}{7}$$

Please note: The exact mark aggregate is used. When students have more than 6 school subjects, the 5 highest marks are used for the aggregate of the “other” subjects.

In the case of students with fewer than 6 university admission subjects, the following formula is used: (2 x Mathematics aggregate + aggregates of 3 other subjects) ÷ 5

4. SELECTION PROCESS

For immediate provisional acceptance, prospective students should meet the following requirements:

- The prospective student has a selection mark of 70 or more, and
- Meets the minimum requirements of the programme he/she has applied for.

Students who meet these requirements are regarded as merit students and will not be subjected to further selection. They will receive immediate notification from the University to confirm their provisional acceptance. No diversity criteria are used to select this group of applicants.

The following groups of applicants **will NOT be granted immediate provisional acceptance:**

- Prospective students with a selection mark of under 70,
- International students (from non-South African schools).
- Students who applied for BCom (Actuarial Sciences) with an selection mark less than 85
- Students who applied for BCom (International Studies)
- Students who qualify for the Extended degree programme

The applications of these applicants will be waitlisted until the end of June, when the first selection phase will commence. The entire process will be completed by the end of September at the latest.

Please note the following:

- The selection of students for the BAAccLLB and BCom (Law) programmes is handled by the Faculty of Law, who will notify students in phases by no later than the end of September whether they have been selected.
- Candidates who meet the minimum requirements of, and want to be considered for, the extended BCom Management Sciences degree programme (EDP) have to apply for the mainstream BCom programme. They will automatically be placed on the EDP waiting list. Selection for this programme is based on academic merit, National Benchmark Test (NBT) results and socio-

economic status. Preference is given to students from disadvantaged school communities and first generation students. These factors, also known as the SES factor in SU, are determined institutionally for all applicants.

- Selection for the BCom (Management Sciences) (EDP) and the BCom (International Business) programmes will take place after 31 July (but before 30 September).
- The Minimum selection mark for BCom Actuarial Science is 85.
- Students are not permitted to migrate to the BCom (International Business) programme.

5. REGISTRATION PROCESS

During registration, students who have provisionally been accepted for a programme in the faculty, are permitted to register for **any** programme **in** the faculty, provided they meet the minimum requirements of the particular programme.

This ruling **excludes** the following programmes:

- BAacLLB and BComm (Law), since special permission has to be obtained from the Faculty of Law; as well as
- BCom (International Business), which is a selection programme.